



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

27 December 2024

**DIVISION MEMORANDUM**

No. **619**, s. 2024

**SDO BATANGAS PROVINCE CITIZEN'S CHARTER 2025 EDITION**

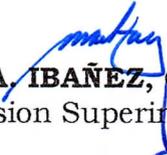
To: Assistant Schools Division Superintendents  
Chief-Curriculum Implementation Division (CID)  
Chief-School Governance and Operations Division (SGOD)  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All SDO Personnel  
All Others Concerned

1. Pursuant to Section 2 of the Republic Act (RA) 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, this office announces the official publication of the SDO Batangas Province Citizen's Charter 2025 Edition.

2. External and Internal service procedures of SDO Batangas Province were updated and streamlined in line with the Division mantra, "*Inklusibo, Positibo, Determinado, A-re ay Batangueño*". The Division's 2025 Citizen's Charter may be accessed through the following link at <https://bit.ly/SDOBatangasProvince-2025CitizensCharter> or by scanning the QR code below.



3. Attached herewith is the SDO Batangas Province Citizen's Charter 2025 Edition.
4. For queries and clarifications, you may email [sdobatangas.admin@deped.gov.ph](mailto:sdobatangas.admin@deped.gov.ph) or [sdobatangas.records@deped.gov.ph](mailto:sdobatangas.records@deped.gov.ph).
5. Immediate dissemination of this memorandum is hereby enjoined.

  
**MARITES A. IBAÑEZ, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index under the following subject:



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*Issuances-Division Memorandum*

LCP/SDO BATANGAS PROVINCE CITIZEN'S CHARTER 2025 EDITION  
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